ভট্টদেৱ বিশ্ববিদ্যালয়
বজালী, পাঠশালা-৭৮১৩২৫, অসম
BHATTADEV UNIVERSITY
(A State University established under Assam Act No. XXXVI of 2017)
BAJALI, PATHSALA-781325, ASSAM
OFFICE OF THE REGISTRAR

Prof. Manjit Das
Registrar

E-mail : registrar@bhattadevuniversity.ac.in
Website: www.bhattadevuniversity.ac.in

No. Bhatt. U/E&A Sec./NIB/2026/8584 **Date: 14/09/2026**

NOTICE INVITING BIDS FOR SUPPLY OF EQUIPMENT FOR THE DEPARTMENT OF PHYSICAL EDUCATION & SPORTS

Sealed tenders in two bid system are invited from the reputed furniture Manufacturers/Authorized Dealers/Distributors/ Vendors/Suppliers/Firms for **" SUPPLY OF EQUIPMENT AND FACILITIES FOR THE DEPARTMENT OF PHYSICAL EDUCATION & SPORTS IN BHATTADEV UNIVERSITY, BAJALI".** The bid must be submitted on or before **05/10/2026 till 12:30 PM.** The Bids will be opened on the same day at **02:00 PM.** Representatives of the participating firms may be present at time of opening of the bids. However, quotations will be opened if no representative will be present during the time of opening of Bids.

Registrar
Bhattadev University

Memo No. Bhatt. U/E&A Sec./NIB/2026/8584-A **Date: 14/09/2026**

Copies forwarded for information to-

1. HoD(i/c), Physical Education & Sports
2. Finance Officer, BU
3. Dy. Registrar B.U.
4. Web administrator for uploading in the University Website.
5. PS to the Hon'ble Vice-Chancellor, B.U.
6. Office file.

Registrar
Bhattadev University

FINANCIAL BID FORMAT (Annexure-A)

(To be submitted in a Separate Sealed Envelope super-scribed as 'FINANCIAL BID')

Sl. No.	Item Description	Detailed Specification	Unit	Qty.	Estimated Unit Cost	Total Cost
Sports Equipment						
1	Basketball	Standard Size	Nos.	4		
2	Volleyball	Competition Standard	Nos.	4		
3	Volleyball Net	Competition Net	Nos.	2		
4	Volleyball Post (Adjustable)	Pair of 2	Set	1		
5	Football	FIFASize-5	Nos.	6		
6	Football Portable Goalpost	Standard Size (pair of 2)	Set	1		
7	Football Corner Flags	Setof 4	Sets	2		
8	Football Assistant Referee Flags	Set	Sets	2		
9	Football Substitution Board	Manual Flip	Nos.	2		
10	Football Goal Net	Standard Size	Nos.	2		
11	Table Tennis Bats	Competition Standard	Nos.	4		
12	Table Tennis Balls	40+ mm	Boxes	4		
13	Tennis Racket	Standard	Nos.	4		
14	Measuring Tape	100 m	Nos.	2		
15	Stopwatch	Digital	Nos.	5		
16	Athletics Starting Clapboard	Track	Nos.	1		
17	High Jump Stand	Standard	Nos.	1		
18	Javelin (Men)	Weight: 600 g, length: 2.6 to 2.7	Nos.	2		
19	Javelin (Women)	Weight: 800 g, length: 2.2 to 2.3	Nos.	2		
20	Olympic Handheld Torch	Ceremonial	Nos.	1		
21	Cones	Size (Large, Medium, Small)	Nos.	30		
22	Plastic Training Markers	Pack of 30	Set	1		
Other Equipment and Facilities						
23	Storage Almirah		Nos.	1		
24	Storage trunk	Lockable, Large Size	Nos.	1		
25	Multipurpose Storage Rack		Nos.	1		
26	Foldable Canopy		Nos	1		
27	Green net	Size (40x20)	Nos.	3		
28	Marking of Tennis Court					
First Aid Equipment						

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29	Insulated Ice Box	50 liters	Nos.	1		
30	Liquid Gel Ice Pack	Reusable	Nos.	5		
	Refrigerator		Nos.	1		
Total Amount						

Note :

1. **FOR prices must be upto Bhattadev University, Bajali**
2. **The cost of Installation, if any, has to be borne by the supplier.**

Date:

Signature

Terms and Conditions:

The sealed cover must be submitted in two separate, sealed sub-envelopes clearly super-scribed as:

i. 'Techno-commercial Bid', consisting of documents, testimonials, etc. pertaining to all technical details/ specifications of item(s) in addition to commercial terms and conditions as well as details of required compliances; and,
ii. 'Financial Bid', indicating item-wise base rate(s)/ price(s)/ discount rate(s) for the item (s) listed in the relevant Techno-commercial Bid. The two separate, sealed sub-envelopes mentioned in Clause 1 are required to be placed inside a comparatively bigger sealed envelope clearly super-scribed on the top of the same as **"SUPPLY OF EQUIPMENT AND FACILITIES FOR THE DEPARTMENT OF PHYSICAL EDUCATION & SPORTS IN BHATTADEV UNIVERSITY, BAJALI :: NIB No Bhatt. U/E&A Sec./NIB/2026/8584 Date: 14/09/2026 ".** The name and address of the bidder along with valid contact number(s) must be mentioned on each of the envelopes. The bigger sealed envelope addressed to "The Registrar, Bhattadev University, Bajali, Pathsala, PIN- 781325, Assam" must be submitted during office hours in the Drop-Box arranged for the purpose or sent by post on or before **12.30 PM** of **05/10/2026**. Tender sent by post must be reach by the above time and date. For late delivery by postal or any other authentic mailing services, the institute shall not be responsible

1. All bids received will be opened, scrutinized and evaluated by a committee constituted for the purpose of selection and recommendation with respect to empanelment of vendors.
2. Evaluation shall be done separately for each category of items as deemed fit by the committee.
3. The University shall deal with the bidder directly, and thus, no middle-men/ agents/ commission agents etc. should be asked or encouraged by the bidder to represent their cause.
4. All pages of the bidding document and supporting materials, annexure/enclosures etc. must be signed by the bidder or their authorized signatory. All entries by the bidder should be legibly written. Any over-writing, corrections and cuttings should bear initials of the authorized signatory. Ideally, corrections should be made by writing again instead of 'shaping' or over-writing.
5. The employees of Bhattadev University or their immediate family members shall not be eligible to participate in the bidding process. For the purpose of this clause, immediate family members comprise dependent parents, sons, daughters, brothers, sisters and spouse.
6. Only the sought for information and details are required to be furnished with the bidding document. However, if the bidder desires to present additional information, they may be provided on additional sheet of paper.
7. The bidder submitting their bid shall be deemed to have read and unconditionally accepted all terms and conditions stated herein. No correspondence, be it verbal or written, shall be entertained in respect of acceptance or rejection of their bid.
8. Non-conformity to any of the stipulated terms and conditions and/or non-submission of any of the documents/ testimonials/ fees etc. mentioned below in the 'Enclosures-cum-Checklist' section, shall

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amount to the bid being 'incomplete' thereby disqualifying the bidder owing to which their bid will not be considered but instead summarily rejected by the bid opening and evaluation committee.

9. Financial Bid of only the techno-commercially acceptable offers shall be opened for the purpose of evaluation (and ranking).

10. The bidder shall quote the most competitive rates per unit, per item and total price of each item quoted or percentage above, below on the rates in the bidding documents. GST (CGST, SGST, IGST), admissible duties, rates and other taxes, if any, all of which shall be shown separately. Insurance, wages of manpower, and other incidental expenses must be borne by the selected bidder themselves.

11. The successful bidder shall deliver the listed item(s) at the approved rate.

12. The bid shall be rejected if the authenticity of any of the supporting documents is found to be fabricated or false or untrue or incorrect or forged or deceitful; or the bidder is found to have been blacklisted by any government/ non-government organization/ Public Sector Undertaking in the preceding three(3) years; or the bidder is convicted, punished, charge sheeted in a criminal case involving moral turpitude; or the bidder tries to canvass the bidding process or influence any official of the University, in any manner whatsoever; or the bid or any part of it is found to be conditional or contradictory in nature and interpretation.

13. The successful bidder shall deliver the ordered item(s) at the place/site as instructed by the authorized personnel during or prior to delivery and also collect item(s) for return, if any.

14. The necessary on-site delivery [as well as on-site training (if applicable)] shall be carried out by authorised representative(s) of the successful bidder entirely at their own risk and free-of-cost in the presence of authorised personnel from the concerned research lab/ academic department/ administrative section of the University or stakeholder(s) of the bid.

15. The successful bidder and their representative(s) shall be liable to be dealt suitably in the event of infringement of any law. Any financial liability arising on the University as principal employer shall be deducted from the bill(s)/invoice(s) of the bidder and if the full amount is not recovered, then the same shall be recovered from the SD money (if any) of the bidder.

16. For any deficient services, the University reserves the right to terminate the successful bidder and initiate such further penal/ legal action as deemed appropriate.

17. The manpower deployed by the successful bidder for carrying out the obligations under the terms shall be employees of the bidder.

18. If, at a later date, it is found that any of the information, documents, testimonials or certificates submitted by the successful bidder is wrong/ forged/ fake/ false or manipulated, then the same shall stand cancelled with immediate effect and SD money (if any) with the University shall be forfeited without any claim whatsoever against the University.

19. No advance payment shall be made to the successful bidder. In order to receive payment against the supply assignment so executed, the bidder shall have to submit triplicate copies of bill(s)/invoice(s) and relevant supporting documents. However, payment shall be made only after due scrutiny, verification and endorsement of the same by the end user/ authorized personnel who shall necessarily be officer(s)/ official(s) designated by the University for the purpose.

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20. Statutory levies and taxes, as applicable from time to time, shall be deducted at source as TDS from the bill(s)/invoice(s) of the successful bidder at the time of settlement of the same unless the bidder produces a certificate to the contrary from the Income Tax authorities. TDS certificate will be issued by the University. GST and other taxes, as applicable from time to time, shall be paid as per rules.

21. Bhattadev University reserves the right to amend or withdraw any of the terms and conditions and also update, modify, relax/waive and supplement the minimum requirements at any point of time. The University reserves the right to accept the offers in full or in parts or reject summarily or partly. In other words, the University reserves the right to accept, consider or reject any or all of the offers without assigning any reason in lieu thereof. The decision of Bhattadev University in respect of scrutiny and evaluation of credentials of bidders as well as selection of the successful bidder(s) shall be intimated by the office. The decision of Bhattadev University on all matters connected with or incidental to selection or empanelment of vendors shall be final and binding on all and shall not be called in question on any ground.

22. **The Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees ten thousand only) (Refundable) must be deposited through SBI Collect. (for depositing EMD go to https://www.onlinesbi.sbi/, click on SBI collect-Select Category as Educational Institutions- Search Educational Institute as Bhattadev University Bajali-Select Payment Category as Earnest Money Deposit(EMD)-Rs. 10,000/- then fill in all the details—then click next—Click Next—Select payment type—then make payment) failing which the Tender will be rejected.**

    Provided that any concession in bid security deposit as may be notified by the State Government from time to time for encouraging local industries or small business, micro and small enterprises located in and operating from the State, recognized start-ups located in and operating from the State, individual bidders belonging to different reserved categories of the State, individual physically challenged bidders of appropriate levels of disability, and women entrepreneurs etc., shall be allowed accordingly on production of the relevant certificates from the competent authorities.

23. EMD of unsuccessful bidder shall be refunded after receiving an application within one year. The application should clearly state details of Bank Account for online transfer of EMD. The EMD of the successful firm shall be kept along with the security deposit which shall be released after successful completion of the assignment.

24. **Quoted rates should be valid at least for a period of 6 months.**

25. **The bid should be submitted along with compulsory (No Concession is allowed) bid processing fees of Rs. 1000/- deposited through SBI collect without which bid will be rejected.**

B. Enclosures-cum-Checklist

Envelope 1 (Technical Bid):

i) **SBI collect receipt of the EMD worth Rs. 10000/- with transaction id.**
ii) **SBI Collect receipt of the Bid processing fee worth Rs. 1000/- with transaction id.**
iii) Copy of bidding document duly sealed and signed by the authorised signatory representing the bidder.

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iv) An undertaking on the letterhead of the bidder clearly stating that 'all terms and conditions stipulated in the bidding document are unconditionally acceptable to us'

v) Copy of valid/ up-to-date trade license issued by the competent authority under jurisdiction of Assam State.

vi) Copy of PAN card

vii) Copy of certificate pertaining to GST registration in Assam.

viii) Copy of document(s) indicating income tax returns (ITR) filing for the last Financial Year.

ix) Copy of documents/ testimonials [such as purchase orders/ invoices] indicating prior work experience of similar nature.

Envelope 2 (Price Bid):

x) **Filled up Financial bid format at Annexure-A without which bid will be rejected.**

Registrar
Bhattadev University

Registrar
Bhattadev University, Bajali

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