



ভট্টদেৱ বিশ্ববিদ্যালয়
বজালী, পাঠশালা-৭৮১৩২৫, অসম
BHATTADEV UNIVERSITY
(A State University established under Assam Act No. XXXVI of 2017)
BAJALI, PATHSALA-781325, ASSAM
OFFICE OF THE REGISTRAR

Prof. Manjit Das
Registrar

E-mail : registrar@bhattadevuniversity.ac.in
Website: www.bhattadevuniversity.ac.in

No. Bhatt.U/E&A Sec./2025/7568

Date: 19/12/2025

NOTICE INVITING BID

Sealed bids are invited from the intending bidders for various civil works on the Bhattadev University Campus, Bajali, Pathsala as per the details mentioned below:

The last date of submission : 29/12/2025 till 12 Noon
Bid Opening Time : 29/12/2025 at 12:30 pm
Venue : Office of the Registrar, Bhattadev University

ELIGIBILITY CRITERIA

Technical bids of only those bidders shall be considered who have submitted the quote along with the following documents:

1. The bidder should not be declared as ineligible/blacklisted by the Government or any other Government body on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure /lapses of serious nature. An undertaking to this effect needs to be furnished.
2. Forwarding letter duly signed by the authorized person, clearly expressing the willingness to execute the work.
3. Proof of the having experience in executing similar work within last five years.
4. Latest Income Tax Return.
5. Copy of Certificate of Registration for GST.
6. Copy of PAN Card.
7. Tender fees
8. Annual Turnover of at least 25 lakh in any of the last three financial years.
9. Balance Sheet of last two financial years duly certified by Chartered Accountant.
10. Filled in Annexure-B with Bidder details.

All supporting documents against the above minimum qualifications must be submitted along with the bid. A simple undertaking claiming the stated criteria will not be treated as sufficient.



Manjit Das

SCOPE OF WORK

1. Supply of loamy / alluvial soil for earth-filling work for development of the University Playground: Bidders to quote rate for supply of soil on per cubic meter (CM) basis as per the format at Annexure-A.
2. Excavator - leveller service to be given by making use of a JCB / Volvo or other similar equipment: Bidders to quote rate for service to be provided on per hour basis as per the format at Annexure A.

The University shall decide on the exact volume of work for all the above components after discovering the rates and the work shall generally be awarded to the bidder who quotes the lowest rate.

The University may also decide to engage the successful bidder for similar / related civil work during the next one year, subject to validity of the rates.

N.B.: Intending bidders can make a site visit during working hours to study the requirement.

INSTRUCTIONS TO BIDDERS

1. How to apply:

The bidder should submit sealed bids at the designated place of the **Registrar, Bhattadev University, Bajali, Pathsala-781325, Assam** in the following format:

- A. **First Envelope:** The first envelope should be sealed and clearly marked as "Technical Bid" on its cover. It can contain only the Technical Bid (that includes the profile of the bidder) and supporting documents towards the eligibility conditions mentioned above along with a signed copy of this bid document as a mark of agreement to all the terms and conditions mentioned herein. Nowhere in this envelope should be any indication of the Financial Bid or Quote.
- B. **Second Envelope:** The second envelope should also be sealed and clearly marked as Price Bid on its cover. It can contain only the Price Bid / Financial Bid / Quote as per the format at Annexure A.
- C. **Third Envelope:** Both the First Envelope and Second Envelope should be put together in the Third Envelope and sealed. The third envelope should contain the name, address and contact details including mobile number and e-mail of the bidder. The same has to be submitted within the due date and time to the **Registrar, Bhattadev University, Bajali, Pathsala-781325, Assam**.

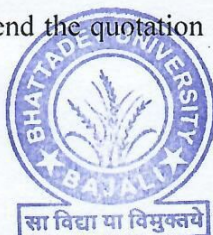


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General Terms & Conditions

The following general terms and conditions, in brief, will be applicable:

1. No separate tender/ bid document will be issued from the office; one should only download the same from the university website: <https://www.bhattadevuniversity.ac.in/>.
2. The rates should be quoted in Indian Rupees on FOR Bhattadev University, Pathsala, Assam, for all items. The basic rates should be exclusive of GST and rate of applicable GST in % should be clearly indicated.
3. A non refundable compulsory tender processing fee of **Rs. 1000/- (Rupees One Thousand)** only must be deposited through SBI Collect. (for depositing Bid Processing Fee go to <https://www.onlinesbi.sbi/>, click on SBI collect-Select Category as Educational Institutions- Search Educational Institute as Bhattadev University Bajali-Select Payment Category as Bid Processing Fee -Rs. 1,000/- then filled in all the details—then click next—Click Next—Select payment type—then make payment) failing which the Tender will be rejected.
4. An **Earnest Money Deposit (EMD) of Rs. 10,000/-** (Rupees ten thousand) only must be deposited through SBI Collect. (for depositing Bid Processing Fee go to <https://www.onlinesbi.sbi/>, click on SBI collect-Select Category as Educational Institutions- Search Educational Institute as Bhattadev University Bajali-Select Payment Category as Earnest Money Deposit (EMD) - Rs. 10,000/- then filled in all the details—then click next—Click Next—Select payment type—then make payment) failing which the Tender will be rejected.
5. Quoted rates should be valid at least for a period of six months.
6. Lowest rate may or may not be the sole selection criterion for award of the supply order. However, the negotiations, if necessary, to be made by Bhattadev University with bidders of technically qualified offers may be held for finalizing the order.
7. Annual turnover of the bidder for last 3 years must be submitted.
8. The vendor is to ensure that the quoted price is not more than the price offered to any other customer, particularly universities/institutes/government organizations, in India to whom this particular item has been sold.
9. All other terms and conditions will be as per the Bhattadev University rules and regulations.
10. Bhattadev University reserves the right of modifications, cancellations and decisions in regard to the entire process.
11. The University shall make the payment after satisfactory completion of the work. It may please be noted that under no circumstances Bhattadev University shall make any advance payment. The vendor should strictly adhere to the stated deadline for execution of the work.
12. **Evaluation of Bids:** Only the price bids of technically qualified vendors will be evaluated and the vendor quoting the lowest rate shall generally be awarded the contract.
13. Representatives of the bidders may attend the quotation opening meeting to be held in the office of the Registrar, Bhattadev University.



Maya S.
Registrar
Bhattadev University, Bajali

Annexure – A

Price Bid

Sl. No.	Item	Rate (In Rs. - figure & words)
1	Supply of loamy / alluvial soil for earth-filling work for development of the University Playground <i>(Rate to be quoted for supply of soil on per cubic meter (CM) basis)</i>	
2	Excavator - levelling service to be given by making use of a JCB / Volvo or other similar equipment <i>(Rate to be quoted for service to be provided on per hour basis)</i>	

Date:

Seal & Signature of Bidder

Place:

Full Address:

Phone No.:

Email:

Bidder's Details

Sl. No.	Particulars	Details to be filled
1.	Name and Address of the Applicant Firm/Company/Proprietary Concern (relevant documents to be produced)	
2.	Mobile number with Email ID of the person to be contacted	
3.	PAN number	
4..	Registration number	
5.	GST Registration Number	
6.	Bank details	
	a) Name in A/C	
	b) A/C No.	
	c) Name of the Bank	
	d) Name of the Branch	
	e) IFS Code of the Branch	
7.	Details of experience (If any)	

Signature with Official Seal:**Name & Address of the Applicant:****Place:****Date:**